

COUNTY OFFICES COMMITTEE MEETING
JERSEY COUNTY BOARD ROOM
200 North Lafayette Street
Jerseyville, IL

Wednesday, March 22, 2023 @ 4:00pm
Minutes

1. Call to Order

The County Offices Committee for Wednesday, March 22, 2023 was called to order by Chairman Mark Wagner at 4:00pm

2. Roll Call

Members present were: Chairman Mark Wagner, Ben Heitzig, Ken Grizzle, Ed Koenig, Jarrod Hayes. Absent: None Guests: Gary Krueger – Board Chairman, Chris Griffin – IT, Katie Abbey – Jersey County Treasurer, Pam Warford – County Clerk, Dan Schetter – Circuit Clerk, Anna Kronable – Supervisor of Assessments, Cindy Cregmiles – County Code

3. Public Comment None

4. Old Business

A. None

5. New Business —

A. Contract w/Chris Griffin - IT – *The committee reviewed the previous contract held by Jersey County and Chris Griffin. It is the recommendation of the Chairman, Mark Wagner to increase the hourly rate for IT services provided by Chris from \$50/hr. to \$60/hr. Mr. Griffin would provide his own liability insurance. A motion was made by Ben Heitzig, seconded by Eric Ivers to revise the current contract to reflect the increase in hourly rate and to change the verbiage in the agreement from Administrator to Consultant and present to the full board at the April 11, 2023 county board meeting for final approval. Motion carried.*

B. Timekeeping w/County Treasurer – *Katie provided the committee with pricing proposal from Harris regarding “Timeclock Plus”. Currently there is no stream line time keeping process. Each office currently completes a paper time sheet and provides this to the Treasurer’s office. This new software service would allow each employee to clock in and out on their computer and/or phone for those who work away from the office on any particular day. The proposal is for \$12K and is a one-time up-front cost. The Treasurer is also wanting to include “direct deposit” which does not affect this “timeclock plus”. Direct deposit will be implemented whether the committee agrees to the “Timeclock Plus” program. Katie stated that she found a bank that would waive any and all fees for Direct Deposit. A motion was made by Eric Ivers, seconded by Ben Heitzig to recommend to*

the full board at the April 11, 2023 for final approval regarding the request of the Treasurer. Motion carried.

6. Recommendations from the County Offices Committee to the Full Board on these services.

Please see items above for recommendations.

7. Adjournment

With nothing further to discuss, a motion was made by Jarrod Hayes made a motion to adjourn, seconded by Ed Koenig. Motion carried. Meeting adjourned at 4:27pm.