



Jersey County, Illinois
 County Code Administrator &
 Floodplain Manager
 200 N. Lafayette St., Ste 6
 Jerseyville, IL 62052
 Ph: 618-498-5571 Ext. 146
 Fax: 618-498-2375
 web: www.jerseycountyillinois.us

APPLICATION FOR DEMOLITION PERMIT

Property Information

_____		_____	
Address of Subject Property		Date	
_____		_____	
Property Identification Number (PIN)		J.U.L.I.E. Dig No.	
Property Type	<input type="checkbox"/> One/Two Family	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Mixed Use <input type="checkbox"/> Commercial Use
	<input type="checkbox"/> Other: Description _____		
Structure Type	<input type="checkbox"/> Principal	<input type="checkbox"/> Garage	<input type="checkbox"/> Storage/Shed
			Historic Dist. <input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Other: Description _____		
Number of Stories / Height: _____ / _____			

Contact Information

_____		_____	
Demolition Contractor Name		Telephone	
_____		_____	
Demolition Contractor Address		Email Address	
_____		_____	
Owner's Name		Telephone	
_____		_____	
Owner's Address		Cell Telephone	

Submittal Requirements Prior to processing any Application for Demolition Permit, the following items of information must be received by the County Code Administrator. See reverse side of this form for additional information related to submittal requirements and processing of this application. Check those that apply.

- Proof of Ownership
- Photographs
- Historic Preservation Approval
Required for Historic Districts Only
- Structural Engineers Report
Required when structure abuts another structure
- Utility Notification/ Shut-off
- IL EPA Permit
- USACE 404 Permit
- IDNR State Permit
- Fire Dept. Control Burn EPA permit
- Asbestos Survey Report

Certification I, as owner or owner's authorized agent, do hereby certify that all of the above items and information provided are true and accurate and that I have read and understand the information and conditions listed on the reverse side of this application.

_____	_____
Owner or Agent	Date

Additional Information

1. This application must be completed fully and legibly, and accompanied by all required items listed with in the Submittal Requirements Checklist.
2. Only persons having a proprietary interest in the subject property may file an application. If signed by an agent of the owner, the application shall be accompanied by a written, instrument, executed by the person with proprietary interest under oath, establishing the agent or agency. If title is in a Land Trust, the application must be filed by the Trustee.
3. All items of information requested on this application form must be provided prior to processing of the application. PLEASE ALLOW 3 TO 5 BUSINESS DAYS FOR PROCESSING OF APPLICATION. **INCOMPLETE APPLICATIONS WILL BE RETURNED FOR PROCESSING.**
4. The completed application, items of information and other required submittals shall be filed with the Jersey County Code Administrator Office and the permit fee shall be paid at the time of application. The application fee is non-refundable even if the requested demolition is subsequently withdrawn.
5. It is the responsibility of the applicant to arrange for all utilities and septic system to be disconnected. Gas, electric, telephone, or cable services shall be disconnected by the company providing the service. **Written proof of disconnection shall be provided as part of the demolition permit application.** Please be advised that your permit will not be issued until all utility services have been disconnected and the septic capped.
6. For commercial or public buildings the demolition contractor must provide a copy of Certificate of Insurance in the amount of \$100,000 or more for property damage and at least \$200,000 for personal injury and Proof of Liability Insurance naming the county as loss payee.
7. It is the responsibility of the demo contractor to contact J.U.L.I.E. (800-892-0123) for utility locations as well as local phone, cable providers etc. to ensure proper disconnects have been completed.
8. If structure is located in a floodplain the demo contractor must follow all Federal, State, and local regulations.
9. Copies of receipts for roll-offs must be presented prior to obtaining a permit. Burning and open dumping of construction and demolition debris is strictly prohibited by the Environmental Protection Act. <http://www.epa.illinois.gov/topics/forms/air-permits/open-burning/>